

EXECUTIVE FORWARD PLAN JULY 2013

This Forward Plan seeks to anticipate all the Cabinet decisions to be made by the Cabinet, or by individual Cabinet members (and occasionally key decisions by officers) over the next four months.

The printed version of the Forward Plan is re-issued on a monthly basis but inevitably, some of the published information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The online “Emerging” Forward Plan is updated regularly and can be seen on the Council’s website at:

<http://democracy.bathnes.gov.uk/mgListPlans.aspx?RPId=122>

The Forward Plan goes beyond the minimum legal requirement for only key decisions to be published over the coming four month period, and demonstrates the Council’s commitment to openness and participation in decision making. It also assists the Council’s Policy Development & Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Cabinet.

Should you wish to make representations to the decision taker, please contact the report author or Col Spring, Democratic Services (01225 394942). For Cabinet meeting items, a formal agenda will be issued 5 clear working days before the meeting. For individual (Single-Member) Cabinet member decisions, a Weekly List, with the details of the proposed decision, will be published and a decision will not be made until 5 clear working days have expired from the date of publication, to allow for representations.

Cabinet agenda papers and the Weekly List can be inspected on the Council’s website and at the Guildhall (Bath), Hollies (Midsomer Norton), Riverside (Keynsham) and at Bath Central, Keynsham and Midsomer Norton public libraries.

Key to Codes used in the Forward Plan

Decision Types

KEY	This item is a Key decision. It is one which will have significance in terms of budget impact (spending or savings) or its impact on a community that is wider than a single electoral ward. There is no set financial threshold above which a decision is regarded as Key.
PBF	This item is part of the Council's Policy and Budget Framework. This is the list of and contents of plans and strategies agreed by the Council as being those that collectively form the framework and which are determined by the Council. The current list of such plans and strategies can be accessed on the Council's website.
TRO	This item is a Traffic Regulation Order which by statute must be advertised by the Council for public consultation, giving a date by which any objections must be received. If objections are received, then the Order cannot be implemented but a Cabinet decision is required. If no objections are received, then the Order can be implemented without the need for a Cabinet decision.
BRT	Decisions to be made by the Bath Recreation Ground Trust Board
RVW	Cabinet Response to Policy Development & Scrutiny Panel Review Recommendations

Directors Group Lead

JF	Jo Farrar – Chief Executive, Bath & NE Somerset Council
AA	Ashley Ayre – Strategic Director, People and Communities
AP	Andrew Pate – Strategic Director, Resources
LF	Louise Fradd - Strategic Director, Place
VH	Vernon Hitchman – Council Solicitor

Access to Information

The majority of the Cabinet's business listed in this Forward Plan will be open to the public to attend. Some business may contain confidential, commercially sensitive or personal information which is exempt from publication.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that parts of the Cabinet Meetings listed here may be held in private because the reports will contain exempt information under Part 1 of Schedule 2A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Members of the public may make representations about why the meeting should be open to the public. The Cabinet will then make a statement of response to such representations.

Executive Forward Plan July 2013

Bath & North East Somerset Council

Anticipated business at future Cabinet meetings and
Single-member decisions anticipated in each month

Date	Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
BATH RECREATION GROUND TRUST - DATE TO BE NOTIFIED						
July 2013	E2564 Draft Scheme for the Recreation Ground	Rec Trust	Councillor David Dixon Andrew Pate 01225 477300		Andrew Pate	19 April 2013 BRT
CABINET MEETING - 10 JULY 2013, 6:30PM						
10 Jul 2013	E2441 Terrace Walk Experimental Road Space Re-Arrangement Plan TRO <i>Change of highway layout in Terrace Walk and surrounding streets to cater for tourist coach relocation from Orange Grove to Terrace Walk. To be implemented on an experimental basis to understand how it will operate. Decision will only be required if there are objections to the Scheme.</i>	Cabinet	Councillor Caroline Roberts Simon Thomas 01225 394260	High St, Bath - Public Realm & Highway Improvement Scheme, TRO single member decision report	Louise Fradd	16 January 2013 TRO
10 Jul 2013	E2483 Two Tunnels Project Update <i>The report provides an update on progress on the Two Tunnels project and remaining actions needed to complete the project</i>	Cabinet	Councillor Caroline Roberts Adrian Clarke 01225 395223	Two Tunnels Project Officer Decision (February 2010) E1842 Two Tunnels Project Single Member Decision (October 2008)	Louise Fradd	16 January 2013

Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
10 Jul 2013	E2567 Cycle Schemes Programme 2013/14 <i>Authorisation is sought for the implementation of Programme of cycling infrastructure to the value of £500,000</i>	Cabinet	Councillor Caroline Roberts	Nick Jeanes 01225 394256	Appx 1 Proposed Programme of Cycle Schemes	Louise Fradd	3 May 2013 KEY
10 Jul 2013 12 Sep 2013	E2573 Joint Health & Wellbeing Strategy <i>The draft Joint Health and Wellbeing Strategy is a high level strategic document which sets priorities for action on health and wellbeing in Bath and North East Somerset. After Cabinet considers the strategy, it will be submitted for full Council approval.</i>	Cabinet Council	Councillor Simon Allen	Andrea Wolfenden, Helen Edelstyn 01225 477951	Appx 1 Draft Joint Health and Wellbeing Strategy	Ashley Ayre	12 April 2013 PBF
10 Jul 2013	E2578 Guildhall Market Christmas Market <i>The report is presented for Cabinet to consider the Council (as landowner) to allow permission to run a market in the Guildhall Car Park for the period of the Christmas Market</i>	Cabinet	Councillor David Bellotti	Mike Dawson 01225 396093		Andrew Pate	5 June 2013

Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
10 Jul 2013	E2542 Joint Rights of Way Improvement Plan <i>The Authority is required to produce and adopt a Rights of Way Improvement Plan which details how the public rights of way network will be developed and improved. The proposed new Plan is a 'refresh' of the Plan published in 2007.</i>	Cabinet	Councillor Caroline Roberts	Graeme Stark 01225 477650	Appx 1 Draft Rights of Way Improvement Plan	Louise Fradd	28 February 2013 KEY
10 Jul 2013	E2581 Update on the Heritage Services Capital Investment Strategy <i>This report provides information on capital investment projects that require further approval so works can progress, and requests formal approval to create a fundraising Roman Baths Foundation to support conservation and education work</i>	Cabinet	Councillor Ben Stevens	Richard Hartill, Stephen Bird 01225 396405/47759 5, 01225 477750	Appx 1 Heritage Services Capital programme Heritage Services Business Plan 2013-2018 (Cabinet, April 2013)	Louise Fradd	12 June 2013
10 Jul 2013	E2582 River Strategy Funding <i>To allocate funding for a River Strategy and small grants pot for river related projects</i>	Cabinet	Councillor Ben Stevens	Tim Hewitt 01225 477552	ECD PDS Panel Review of River Corridor recommendations to Cabinet (April 2013)	Louise Fradd	12 June 2013 KEY

Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
10 Jul 2013	E2583 Youth Justice Plan 2013-14 <i>This statutory Plan sets out work to prevent offending and re-offending across Bath and North East Somerset. Cabinet will recommend the Plan for adoption by full Council.</i>	Cabinet	Councillor Dine Romero	Jackie Deas, Sally Churchyard 01225 396959, 01225 395442	Appx 1 Youth Justice Plan 2013-14 Youth Justice Plan 2012-13	Ashley Ayre	12 June 2013 KEY,PBF
10 Jul 2013	E2512 Treasury Management Outturn report 2012/13 <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2012/13.</i>	Cabinet	Councillor David Bellotti	Tim Richens, Jamie Whittard 01225 477468, 01225 477213	Treasury Management Strategy & Investment Plan 2012/13	Andrew Pate	16 January 2013
10 Jul 2013	E2571 Revenue & Capital Outturn 2012/13 <i>This report presents the provisional revenue and capital outturn for 2012/13, with some recommended technical adjustments</i>	Cabinet	Councillor David Bellotti	Tim Richens, Gary Adams 01225 477468, 01225 477107	Appx 1 Revenue & Capital Outturn 2012/13 information Appx 2 Provisional Revenue Outturn by Directorate & Portfolio 2012/13 Appx 3 Reasons for Revenue Budget Variances 2012/13 Appx 4 Revenue Budget Items to be considered for carry forward/write-off Appx 5 Capital Outturn Summary 2012/13 Appx 6 Detailed Capital Variance & Rephasing Requests 2012/13 Budget Monitoring Reports throughout 2012/13 to Cabinet	Andrew Pate	13 May 2013

Date	Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
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INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN JULY 2013

July 2013	E2576 Gainsborough Hotel, Bath - Parking restrictions TRO <i>As part of the works to develop the Gainsborough Hotel, it is proposed to update the existing disabled parking bays and add separate loading / unloading bays along Beau Street and Lower Borough Walls</i>	Cllr Caroline Roberts		Andy Coles 01225 394208	Appx 1 Informal consultation report Appx 2 Existing / Proposed Layout Plan	Louise Fradd	30 May 2013 TRO
July 2013	E2540 Phase 2 School Zig- Zags TRO <i>Response to Safer Schools Phase 2 TRO including, No Stopping on School Keep Clears, No Waiting At Any Time, No Waiting Between Times, Limited Waiting, and Coach Parking. A Cabinet decision will be required only if there are objections to the published proposals.</i>	Cllr Caroline Roberts		Nick Jeanes, Kris Gardom 01225 394256, 01225 395362	Appx 1 Summary of public responses to advertisements Appx 2 Plans showing proposals	Louise Fradd	25 February 2013 TRO

INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN AUGUST 2013

August 2013	E2524 Warminster Road Pedestrian Refuge TRO <i>The creation of double yellow lines as part of the installation of a pedestrian crossing island on Warminster Road, Bath. These will replace an existing un-used bus stop, some unrestricted parking bays and lengths of 'Keep Clear' markings.</i>	Cllr Caroline Roberts		Andy Coles 01225 394208		Louise Fradd	28 January 2013 TRO
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Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
August 2013	E2580 Proposed parking restrictions - North Road, Combe Down TRO <i>Whether to add double yellow lines along a part of North Road. These are being proposed to aid visibility as part of the development of the Rockery Tea Gardens. If objections are received, a Cabinet decision will be required.</i>	Cllr Caroline Roberts		Andy Coles 01225 394208	Appx 1 Existing / Proposed Layout Plan Appx 2 Informal Consultation Responses Appx 3 Formal Consultation Responses	Louise Fradd	10 June 2013 TRO

CABINET MEETING - 11 SEPTEMBER 2013, 6:30PM

11 Sep 2013	E2522 Energy Efficiency & Renewable Energy Guidance for Listed Buildings and Undesignated Historic Buildings <i>To report on progress of the implementation of the Sustainable Construction & Retrofitting SPD</i>	Cabinet	Councillor Tim Ball	Simon De Beer, Cleo Newcombe-Jones 01225 477616, 01225 477617	none	Louise Fradd	25 January 2013
18 Jul 2013 11 Sep 2013	E2508 Leisure Strategy update <i>The Council requires a Leisure Strategy to determine its investment and service delivery options for the next 25 years. This report is designed to clarify options available and provides recommendations to build the future leisure platform.</i>	ECD PDS Cabinet	Councillor Robin Moss Councillor David Dixon	Marc Higgins 01225 396423	Appx 1 Joint Health and Well-Being Strategy Appx 2 Joint Strategic Needs Assessment Appx 3 Physical Activity Needs Assessment Appx 4 Get Active Strategy Appx 5 Built Facilities Strategy	Louise Fradd	16 January 2013 KEY

Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
11 Sep 2013	E2435 Housing Delivery Update <i>An update to Cabinet on the Councils response to the prioritisation of housing delivery</i>	Cabinet	Councillor Tim Ball	John Wilkinson, John Cox 01225 396593,	Core Strategy, SHLAA	Louise Fradd	16 January 2013 KEY
11 Sep 2013	E2555 Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2013 to July 2013 <i>This report presents the first monitoring information for the Authority as a whole for the financial year 2013/14 to the end of July 2013. The report also includes a number of budget transfer requests for both revenue and capital</i>	Cabinet	Councillor David Bellotti	Tim Richens, Jamie Whittard 01225 477468, 01225 477213	Appx 1 Revenue & Capital Monitoring Commentary Council's Budget Management Scheme	Andrew Pate	4 April 2013
11 Sep 2013	E2552 Treasury Management Monitoring Report to 30th June 2013 <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2013/14 fo the first 3 months of 2013/14</i>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Performance Against Prudential Indicators Treasury Management Strategy & Annual Investment Plan 2013/14	Andrew Pate	26 March 2013

Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
11 Sep 2013	E2575 Standards and general conditions to be attached to hackney carriage and private hire licences <i>This report seeks to provide a policy on hackney carriages and private hire licensing standards and amends the general conditions for drivers, vehicles and private hire operators</i>	Cabinet	Councillor David Dixon	John Dowding, Andrew Jones 01225 477689, 01225 477557	Appx 1 Policy on hackney carriage and private hire licensing standards Appx 2 Hackney carriage and private hire drivers general conditions Appx 3 Hackney carriage vehicle general conditions Appx 4 Private hire vehicle general conditions Appx 5 Private hire operators general conditions	Louise Fradd	22 May 2013 KEY
11 Sep 2013	E2561 Empty Property Policy: Enforcement Action <i>This report will seek a decision from Cabinet on initiating formal enforcement action to recover one or more high priority empty properties</i>	Cabinet	Councillor Tim Ball	Graham Sabourn 01225 477949	Appx 1 Property details (likely to be exempt from publication) Empty Property Policy	Ashley Ayre	9 April 2013 KEY
11 Sep 2013	E2579 Arts Development Strategy 2014-2017 <i>The Arts Development budget procures services from voluntary sector arts providers. The Strategy 2014-2017 sets the service's priorities and the outcomes to be achieved, and describes the approach to procurement (commissioning and grant-funding).</i>	Cabinet	Councillor Ben Stevens	Ann Cullis 01225 396455	Appx 1 Arts Development Strategy 2014-2017 Sustainable Community Strategy 2009-2026 Cultural Strategy 2011-2026	Louise Fradd	6 June 2013 KEY

Date	Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
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CABINET RESPONSES TO PDS PANEL RECOMMENDATIONS ANTICIPATED IN SEPTEMBER 2013

The Chair of the Panel will make the Panel's recommendations available and Cabinet will then be asked to make its response within 2 months. Following this process, Cabinet might ask for one or more reports to be submitted to future Cabinet meetings so that action can be taken.

Sep 2013	E2554 Boat Dwellers and River Travellers Task and Finish Group Review <i>The recommendations of the Task and Finish Group will be presented to the Panel.</i>	Cllr David Dixon, Cllr Tim Ball, Cllr Simon Allen	Donna Vercoe Councillor Eleanor Jackson 01225 396053	Recommendations Response Table Appx 1 The Report (due to be presented to the May Housing & Major Projects PD&S Panel meeting)	Ashley Ayre	4 April 2013
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INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN SEPTEMBER 2013

Sep 2013	E2577 Considerations of responses to advertisement of the Outer Area TRO 2013 <i>Considerations of responses to parking proposals, including: No Waiting At Any Time, Limited Waiting Parking Bays, Loading Bay, Disabled Parking Bays, and No Waiting Between Times restrictions</i>	Cllr Caroline Roberts	Kris Gardom, Nick Jeanes 01225 395362, 01225 394256	Appx 1 Summary of public responses to advertisements Appx 2 Plans showing proposals	Louise Fradd	5 June 2013 TRO
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Date	Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
CABINET MEETING - 13 NOVEMBER 2013, 6:30PM						
13 Nov 2013	E2511 Events Management - 2014-2017 <i>The Events Strategy sets out the Council's statutory duties and other roles in relation to events. It describes how the Council will work local partners and stakeholders to co-ordinate a year-round events programme, the criteria for financial support of events, and the aims and objectives to be achieved.</i>	Cabinet	Councillor David Dixon	Ann Cullis 01225 396455	B&NES Council Events Policy	Louise Fradd 16 January 2013
13 Nov 2013	E2556 Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2013 to September 2013 <i>This report presents the second monitoring information for the Authority as a whole for the financial year 2013/14 to the end of September 2013. The report also includes a number of budget transfer requests for both revenue and capital</i>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Revenue & Capital Monitoring Commentary Budget Management Scheme	Andrew Pate 4 April 2013
13 Nov 2013	E2557 Treasury Management Monitoring Report to 30th Sep 2013 <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2013/14 for the first 6 months of 2013/14</i>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Performance Against Prudential Indicators Treasury Management Strategy & Annual Investment Plan 2013/14	Andrew Pate 4 April 2013

Date	Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
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CABINET RESPONSES TO PDS PANEL RECOMMENDATIONS ANTICIPATED IN DECEMBER 2013

The Chair of the Panel will make the Panel's recommendations available and Cabinet will then be asked to make its response within 2 months. Following this process, Cabinet might ask for one or more reports to be submitted to future Cabinet meetings so that action can be taken.

December 2013	<p>E2566 PDS recommendations on Alcohol Harm Reduction Strategy <i>To consider PDS recommendations following a Scrutiny Inquiry Day aimed at formulating policy approaches to reducing the harm caused by alcohol</i></p>	<p>Cllr Dine Romero, Cllr David Dixon, Cllr Simon Allen</p>	<p>Emma Bagley, Councillor Vic Pritchard 01225 396410</p>		Ashley Ayre	3 May 2013 RVW
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CABINET MEETING - 12 FEBRUARY 2014, 6:30PM

12 Feb 2014	<p>E2558 Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2013 to December 2013 <i>This report presents the third monitoring information for the Authority as a whole for the financial year 2013/14 to the end of December 2013. The report also includes a number of budget transfer requests for both revenue and capital.</i></p>	<p>Cabinet</p>	<p>Councillor David Bellotti</p>	<p>Jamie Whittard 01225 477213</p>	<p>Appx 1 Revenue & Capital Monitoring Commentary Council's Budget Management Scheme</p>	<p>Andrew Pate</p>	4 April 2013
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Date	Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
12 Feb 2014	E2559 Treasury Management Monitoring Report to 31st December 2013 <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2013/14 for the first 9 months of 2013/14</i>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Performance Against Prudential Indicators Treasury Management Strategy & Annual Investment Plan 2013/14	Andrew Pate	4 April 2013
12 Feb 2014	E2560 Treasury Management Strategy Statement & Annual Investment Strategy 2014/15 <i>The Local Government Act requires the Council to set out its treasury strategy for borrowing and to prepare an Annual Investment Strategy, setting out the Council's policies for managing its investments</i>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Treasury Management Strategy	Andrew Pate	4 April 2013 KEY

ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN

E2480	Somerset Lane, Bath TRO	Reason for Withdrawal: <i>Due to objections received during the consultation, the developer has decided to reinvestigate the proposal. Once any changes have been confirmed, the process can start again</i>
E2574	Off Street Parking Places, North East Somerset, Variation TRO	Reason for Withdrawal: <i>No objections were received by the advertised date so the proposals will be implemented without the need for a Cabinet decision</i>

Date	Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
E2565	Zebra Crossing - B3116 Bath Road, Keynsham TRO	Reason for Withdrawal: <i>No objections were received by the advertised date so the proposals will be implemented without the need for a Cabinet decision</i>				

The Forward Plan is administered by **DEMOCRATIC SERVICES**: Col Spring 01225 394942 Democratic_Services@bathnes.gov.uk